

# Public Document Pack



County Hall  
Rhadyr  
Usk  
NP15 1GA

Tuesday, 1 October 2019

## Notice of meeting

### Monmouthshire Farm School Endowment Trust

Monday, 7th October, 2019 at 11.00 am,  
The Council Chamber, County Hall, Rhadyr, Usk, NP15 1GA

#### AGENDA

Item No	Item	Pages
1.	Election of Chair.	
2.	Appointment of Vice Chair.	
3.	Apologies for absence.	
4.	Declarations of Interest.	
5.	To confirm and sign the minutes of the previous meeting of the Monmouthshire Farm School Endowment Trust.	1 - 2
6.	Discussion on the level of grants budget being awarded.	
7.	To consider whether to exclude the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act. (Proper Officer's view attached).	3 - 4
8.	To consider a report by the Chief Officer for Children and Young People regarding applications received against the Trust Fund for the Academic Year 2019/20.	5 - 16
9.	Next Meeting: Monday 27th January 2020 at 11.00am.	

**Paul Matthews**

**Chief Executive**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

Trustees:

A. Easson  
R. Edwards  
M. Feakins  
D. Jones  
S.B. Jones  
P. Murphy  
B. Thomas  
D. Havard  
D. Yeowell  
J.D. Hayes  
H. Morgan  
W. Symondson

## Public Information

### **Access to paper copies of agendas and reports**

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

### **Welsh Language**

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.



# Public Document Pack **Agenda Item 5**

## MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Monmouthshire Farm School Endowment Trust held at Conference Room - Usk, NP15 1AD on Monday, 22nd July, 2019 at 11.00 am**

**PRESENT:** County Councillors: A. Easson, R. Edwards, , P. Murphy,  
Councillors D. Havard, B. Thomas  
Prof. J. D. Hayes

### **OFFICERS IN ATTENDANCE:**

Nikki Wellington	Finance Manager
Nicola Perry	Senior Democracy Officer
Gareth Peel	Accounting Technician

### **APOLOGIES:**

Councillors M. Feakins and D. Jones

#### **1. Election of Chair**

Deferred.

#### **2. Appointment of Vice-Chair**

Deferred.

#### **3. Declarations of Interest**

None.

#### **4. To confirm and sign the minutes of the previous meeting of the Monmouthshire Farm School Endowment Trust**

The minutes of the meeting of MFSET held on 21<sup>st</sup> January 2019 were confirmed and signed by Councillor Murphy.

#### **5. MFSET Annual report for the year ended 31 March 2019**

The Trust received the Monmouthshire Farm School Endowment Trust Fund Annual Report 2018/19 for consideration.

We noted the corrections to the list of Trustees, which will be amended going forward.

We heard that a mechanism is in place for the Trust to borrow from Monmouthshire County Council in order to maximise investments, and avoid penalties around cashing in investments.

With regards to the Roger Edwards Trust, there has been no comment and any investment is expected around January 2020.

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of Monmouthshire Farm School Endowment Trust held at Conference Room - Usk, NP15 1AD on Monday, 22nd July, 2019 at 11.00 am**

The Trust agreed that the Annual Report be forwarded to Audit Committee for approval.

#### **6. Matrix of costs - for consideration**

The Trustees agreed that the matrix of costs be appended to future reports. It was also agreed that the list be sent to applicants as a guide of costs, with a request for further information where further funding was sought.

#### **7. To consider whether to exclude the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act. (Proper Officer's view attached).**

It was agreed to exclude press and public.

#### **8. To consider a report by the Chief Officer for Children and Young People regarding applications received against the Trust Fund for the Academic Year 2019/20**

We considered 2 applications received against the trust fund, presented on behalf of the Chief Officer for Children and Young People.

The Trust resolved that awards be made to the applicants, as agreed, subject to appropriate receipts and evidence of attendance being received.

The Trust resolved to obtain further information as required.

The total amount of funding awarded to students at the meeting was £299.06.

#### **9. Date and time of the next meeting - Monday 7th October 2019 at 11am**

Noted.

**The meeting ended at 11.20 am**

## **SCHEDULE 12A LOCAL GOVERNMENT ACT 1972 EXEMPTION FROM DISCLOSURE OF DOCUMENTS**

**REPORT:** APPLICATIONS FOR FUNDING  
**AUTHOR:** FINANCE MANAGER CYP FINANCE  
**MEETING AND DATE OF MEETING:** MONMOUTHSHIRE FARM SCHOOL  
ENDOWEMENT TRUST  
MONDAY 7<sup>TH</sup> OCTOBER 2019.

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

### **Exemptions applying to the report:**

Likely to reveal information relating to a particular individual (Paragraph 12).

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 14).

### **Factors in favour of disclosure:**

Accountability of the Trustees for the proper disbursement of Trust Funds.

### **Prejudice which would result if the information were disclosed:**

May discourage potential applicants (Applications depend on assessment of financial need).

### **My view on the public interest test is as follows:**

Factors against disclosure outweigh those in favour

### **Recommended decision on exemption from disclosure:**

Withhold

Date: 19/09/2019

Signed: 

**Sophie Evans**

**Post:**

**Deputy Finance Manager**

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I accept the recommendation made above.



Proper Officer

Nikki Wellington

Date: 19-09-19



By virtue of paragraph(s) 12, 14 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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